Exercise: XII

Creating Limit-Setting Statements

Rewrite each of the following statements so that they include a **Limit.** Note: The underlined words indicate where setting a limit would clarify the communication and serve to avoid potential conflict.

1. Will you get this report to me as soon as possible?
2. I don’t think I’ll have much time to help you.
3. It’s not a good idea to be late.
4. I was expecting to be paid more.
5. Our production people need more time.
6. It may be difficult to get both of these projects done when you want them.